

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF  
THE RURAL MUNICIPALITY OF STANLEY NO.215  
HELD ON TUESDAY, NOVEMBER 10, 2025  
AT THE MUNICIPAL OFFICE AT 238 THIRD AVENUE WEST, MELVILLE, SK**

**Present:**

<b>Reeve</b>	Blair Frick	<b>Councillor Division 4</b>	Ryan Halyk
<b>Councillor Division 1</b>	Warren Dietrich	<b>Councillor Division 5</b>	Sherri Wlock
<b>Councillor Division 2</b>		<b>Councillor Division 6</b>	Fred Skorobohach
<b>Councillor Division 3</b>	E. Lionel Stilborn	<b>Acting Administrator</b>	Rhonda Schmaltz

**Absent with Notice:**    **Councillor Division 2**    Aaron Golly

**Gallery Guests:**            Public Works Supervisor – Trevor Sanftleben

**Call to Order:**

A quorum being present, Reeve Blair Frick called the meeting to order at 9:04 am.

**Disclosure of Conflict:**

- *Councillor Skorobohach declared a conflict in item 4.3 Accounts Payable on the October 14, 2025 agenda.*

**Agenda:**

251/25            **WLOCK:**                    THAT the agenda for the meeting be approved as amended, adding item 6.10 Road Maintenance Agreement – Potzus.  
Carried Un

**Minutes:**

252/25            **STILBORN:**                THAT the minutes of the Regular Meeting of Council, held on October 10, 2025, be adopted as amended.  
Carried Un

**Public Works Supervisor - Report:**

9:07 am            Trevor Sanftleben    T. Sanftleben provided a verbal report pertaining to the Public Works Department of the RM of Stanley No. 215.

*Councillor Wlock left the meeting at 9:18 am.*

*Councillor Wlock re-joined the meeting at 9:27 am.*

*Trevor Sanftleben left the Council Chambers at 9:44 am.*

**Water Security Agency – Application E5105874:**

253/25            **DIETRICH:**                THAT Council acknowledges the letter from Water Security Agency pertaining to the voluntary closure pathway at NW 1-23-07 W2.  
Carried Un

**Financial Report:**

254/25      **STILBORN:**      THAT the financial statement for the month of October 2025 be approved as presented.

Carried Un

255/25      **WLOCK:**      THAT the bank reconciliation as of October 31, 2025, be approved as presented.

Carried Un

256/25      **SKOROBOHACH:**      THAT the list of accounts paid be accepted as presented and that a list of cheques 10707-10731; Council Remuneration EFT 102501-102506, Employee Payroll EFT 21202501 - 21202506 and 22202501 - 22202505, EFT Online Bank Payments as presented; be annexed hereto and form a part of these minutes.

Carried Un

**Duff SSA:**

257/25      **HALYK:**      THAT the October 2025 monthly reports for the Duff Special Service Area Waterworks – Hygienic Use System, be accepted as presented and reviewed.

Carried Un

**Tender – One Ways:**

258/25      **WLOCK:**      THAT Council invite tenders for 2 – used one ways per Tender #RM215-2026-03.

Carried Un

**Closed Session:**

259/25      **DIETRICH:**      THAT Council move to a closed session to discuss personnel.

Carried Un

*In-camera session began at 11:25 am and concluded at 12:07 pm, all Council Members in attendance and Administrator were present.*

*Administrator Schmaltz left the meeting at 11:27 am.*

*Administrator Schmaltz re-joined the meeting at 12:06 pm.*

**Recess:**

260/25      **STILBORN:**      THAT the meeting be recessed for lunch at 12:08 pm.

Carried Un

*The meeting was reconvened at 1:22 pm.*

**Correspondence:**

261/25      **STILBORN:**      THAT the correspondence having been read is filed, and the list of correspondence having been read is annexed hereto and forms a part of these minutes.

Carried Un

**Road Allowance Request Form – SW 3-24-07 W2:**

262/25      **HALYK:**      THAT Council approve the Road Allowance Request Form application for SW 3-24-07 W2 with the total costs incurred for the installation of a new approach be covered by the ratepayer.

Carried Un

**Road Allowance Request Form – NE 06-22-08 W2:**

263/25      **HALYK:**      THAT Council approve the Road Allowance Request Form application for NE 06-22-08 W2 with the total costs incurred for the installation of a new approach to be covered by the ratepayer.

Carried Un

**2025 Weed Inspector Report:**

264/25      **HALYK:**      THAT Council acknowledge the 2025 Weed Inspector Annual Report as submitted by S. Park.

Carried

**2025-2026 GSSD Bus Route:**

265/25      **WLOCK:**      THAT Council acknowledge the 2025-2026 school bus route as submitted by GSSD.

Carried Un

**Municipal Hail Withdrawals:**

266/25      **WLOCK:**      THAT under provisions of Section 19 of The Municipal Hail Insurance Act, 1978, withdrawal number 215-01530 and 215-1594 through 215-1602 be approved for withdrawal from the Municipal Hail Insurance program.

Carried Un

**SARM Benefits:**

267/25      **SKOROBHACH:**      THAT SARM benefits renewal for 2026 be submitted and the policy be acknowledged.

Carried Un

**SARM Property Self - Insurance:**

268/25      **SKOROBHACH:**      THAT SARM Property Self-Insurance Schedule be submitted as amended and the policy be acknowledged.

Carried Un

**SARM Fidelity Bond Self Insurance Program:**

269/25      **DIETRICH:**      THAT Fidelity Bond Self-Insurance Program be purchased at a coverage of 50,000 for Fidelity Bond and 10,000 for Money and Security for 2026.

Carried Un

**Canada Summer Jobs Wage Subsidy:**

270/25      **DIETRICH:**      THAT Council apply to the Canada Summer Jobs Wage Subsidy for a grant for 1 utility operator summer student.

Carried Un

**Road Maintenance Agreement - Potzus:**

271/25      **STILBORN:**      THAT Council approve a Road Maintenance Agreement with Potzus Construction for the seven- and one-half miles within Division 3 with the hauler responsible for the maintenance and repair, including gravel of the roads during construction.

Carried Un

**Conflict of Interest Declaration:**

Reeve FRICK declared a conflict of interest in the Committee of the Whole, Councillor Report as presented by Councillor L. Stilborn regarding a road allowance request for the ~~installation of an approach~~ **removal of bush** and left the meeting at 3:07 pm.

*Councillor Dietrich assumed the chair at 3:07 pm.*

**Road Allowance Request Form – SW 01-22-09 W2:**

272/25      **HALYK:**      THAT Council approve the Road Allowance Request Form application for SW 01-22-09 W2 with the total costs incurred for the removal of bush from road allowance be covered by the ratepayer.

Carried Un

*Reeve Frick re-joined the meeting at 3:16 pm and resumed the chair.*

**Adjournment:**

273/25      **STILBORN:**      THAT this meeting now be adjourned at 3:44 PM.

Carried Un

Submitted to Council this 9<sup>th</sup> day of December 2025.

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**Reeve**

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**Administrator**

**CORRESPONDENCE READ AT THE NOVEMBER 10, 2025, MEETING**

	From	Subject
1	Ministry of Transportation	Hwy 10 Passing Lane Updates
2	Hudson Bay Route Association	Meeting
3	Melville & District Fire Association	Meeting
4	Western Municipal Consulting	Board of Revision
5	Water Security Agency	Channel Clearing & Drainage Project Maintenance Rebate Program
6	Royal Canadian Legion	Remembrance Day Presentation
7	SARM	Rural Dart
8	SARM	Rural Sheaf
9		